

Dear Parents

We look forward to seeing everyone this summer. Please arrive a few minutes early on the first day and stop at the front desk to complete paperwork, get name label for your child and you will be directed to your child's class. You will only need to sign them in at the front desk on the first day of each session.

REMINDERS: Please

- Apply sunscreen and bug spray to your child before coming to camp.
- Send a change of clothes with your child in a labeled bag. Label EVERYTHING.
- Send a bagged lunch, a bottle of water and a snack in a separate ziplock bag with their name on it. We are a PEANUT FREE school.
- Dress your child in comfortable clothes that can get messy and tennis shoes.
- Notify us of any allergies or special concerns so we can notify the teachers.

Children must be 100% potty trained in order to attend camp. Children must be able to use the restroom independently without adult assistance.

On days that it is raining hard, please make a carline and have your child's safety seat on the passenger side so we may load them from underneath the covered area at the front door.

All camp sessions will be divided into age appropriate groups. Our goal is to provide an enjoyable, enriching summer-time experience for your child at an appropriate level for his or her age and maturity. In order to be fair to everyone, no exceptions will be made.

Camp starts promptly at 9am and ends at 2pm. A late fee will apply if you are late picking up your child.

MEDICATION: Woodlands Tree House Preschool is NOT responsible for administering medication to children. Consult a pediatrician about altering the child's dosage so that medication can be administered outside of camp.

REFUNDS AND TRANSFERS: Tuition for summer camp is \$475.00 per child, per session. Requests for refunds and transfers to different camp sessions must be received within 30 days of the camp start date. Requests must be made in writing by e-mail at info@wthpreschool.com. Transfers will only be granted provided that there is space available in another session. Staff will consider making exceptions only in cases of emergency. If you paid by check your refund will not be processed until we have confirmation that your original check cleared the bank.

Please call Patti or Cecilia at 281-419-0542 for any questions.